

Procedural Writing Rubric

	Level 1	Level 2	Level 3	Level 4
Meaning -purpose -clarity and sequential order -accuracy	-topic and purpose are unclear -reader cannot complete the task by following instructions -most information is inaccurate	-topic and purpose are somewhat clear -reader can complete some of the tasks by following instructions -information is somewhat accurate	-topic and purpose are clear -reader can complete the task by following the instructions -accurate information, in own words with some detail	-topic are clear and presented creatively -reader can easily complete the task by following the instructions -specific, complete information in own words
Style -word choice -sentence fluency -voice	-little variety in word choice and/or few descriptive words used -uses incomplete and/or run-on sentences -sentences do not start with a different word -not very engaging	-some variety in word choices and/or some descriptive words used -some incomplete or run-on sentences -some sentences start with a different word -tone is starting to engage reader	-descriptive words and action words provide detail -most sentences are complete -sentence beginnings are different and interesting -engaging the reader with tone of text	-many precise and varied words provide excellent detail -errors in complex sentences only -a variety of clever sentence beginnings that fit perfectly -excitement in words and tone engage reader fully
Form	-includes little or no background knowledge (e.g., safety considerations) -few or no transition words used to connect steps in process	-includes some background information and knowledge throughout text -some transition words are used to connect steps in process	-introduces topic with background information and knowledge (materials, safety, etc.) preparing the writer for the task -transition words clearly connect steps in process	-creatively introduces background information and knowledge, transitioning seamlessly into procedure -transition words clearly and creatively connect steps in process
Conventions	-many errors in spelling, grammar and punctuation	-some errors in spelling, grammar and punctuation	-few errors in spelling, grammar and punctuation	-little or no errors in spelling and punctuation